

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn
Opened at 1:50pm 19th April 2023 by President Doug Matthew

Present: Doug Matthew (Chair), Jenny Andrews (Treasurer), Alice Edwards (Secretary), Robyn Chippindall, Michele Thorne, Sue Holburt, Richard Tarnawski, Chris Pohle

Apologies: Col Seed, Kenneth Clem, Bernice Cooper

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 15th March 2023 are a correct record of the meeting.

Moved by Alice Edwards, seconded Richard Tarnawski CARRIED

Business arising from Previous Minutes

Honour Board

Thanks to Greg & Sue Holburt for making the new honour boards especially given the difficulty in getting them made elsewhere. The Honour Boards are currently at the printers to have the lines and lettering completed.

Review of the Club Constitution

The amendments to the Constitution approved at the February 2023 AGM have been submitted to the Office of Fair Trading.

- Alice Edwards to advise when a response is received from OFT.

Code of Conduct

- Sub-Committee to review Club's Code of Conduct

Street Signs

Sue Holburt advised that she had received a reply from Brisbane City Council who have now advised that they have changed their policy and directional signs are no longer allowed on the street signs at either end of Nathan St and Daw Road.

- Doug Matthew to follow up re STOP sign or warning signs on the driveway into the Club carpark.

Club Booklet

The new club booklets have been received and are available for members to take.

Sprinkler System

Bernice Cooper submitted a quote from 'Anne of Green Gardens' for upgrading the sprinkler system. Richard Tarnawski moved that "the quote to upgrade the sprinkler system costing a maximum of \$389 supplied by Anne of Green Gardens be accepted". Seconded Chris Pohle and CARRIED.

Drainage / Tree Trimming

Doug Matthew met with Brisbane City Council on Thursday 23rd March 2023 and alerted them to break in the drainage pipe near the footpath. The pipe has now been capped and the club will not be taking any further action at this time other than ensuring the drainage pipes from the building are kept clear of tree roots and leaf litter.

Bridgemate Server

Thank you to Sue Holburt who has completed a grant application for a second Bridgemate Server and some new Bridgemates.

- Sue Holburt to advise the Committee when there is an outcome of the application.

Building Fire Safety Compliance

Richard Tarnawski advised that he has been in contact with Brisbane City Council re their requirements and is awaiting their reply. Sue Holburt advised that that other Brisbane clubs she had spoken to are in the same position.

- Richard Tarnawski to advise when Brisbane City Council clarifies what is required.

Gutter Guard

Doug Matthew advised that work to clean the roof & gutters and install new gutter guard has been completed.

Second hand Books

Robyn Chippindall asked that a better solution be found for housing the second hand books as the books need to be moved before the Novice Congress in May.

- Doug Matthew to find solution

Electrical Safety Report

Brisbane City Council will be attending the club house on 22nd April 2023 to fix some issues highlighted in their recent report. Doug Matthew advised that he intends to buy a new sensor light for outside the building to be installed at the same time.

- Doug Matthew to liaise with BCC

QBA Novice Pairs

Robyn Chippindall advised that there had not been as many entries for the congress as she had hoped. Entries are still open for a further two weeks. Robyn Chippindall moved that “the Club subsidize prize money if necessary”. Seconded Michele Thorne and CARRIED.

- Doug Matthew to buy beer/wine for the Congress
- Robyn Chippindall write a Directors’ notice asking members to bring a plate on the day.

Pavers

Doug Matthew advised that the gardener was partway through laying the pavers and he would continue the job each time he comes to the club.

Partner Organiser

The club does not currently have a daytime partnership organiser and the Committee agreed that more advertising was needed to help members feel comfortable in using Pianola instead.

- Alice Edwards to add an article in May’s newsletter

Correspondence In

16-03-2023	QBA	Festival of Bridge Flyer
18-03-2023	QBA	2024 Gold Coast Congress Flyer
18-03-2023	QBA	Council Meeting / AGM Club delegates
23-03-2023	Brisbane City Council	Meeting held re Drainage
24-03-2023	East Coast Refrigeration	Quote – new air-conditioning system
24-03-2023	Toowong Bridge Club	June Pairs Flyer
27-03-2023	Anne Lovett	John Moore’s Birthday
29-03-2023	QBA	QBA Novice Pairs Admin
29-03-2023	QBA	2024 Calendar
30-03-2023	QBA	Annual Cancellations
30-03-2023	Peter Busch	QBA Novice Congress Entries
04-04-2023	QBA	AGM Nominations
04-04-2023	ADT Security	Quote - security
05-04-2023	QBA	Teacher Accreditation Draft Guidelines
12-04-2023	QBA	AGM Documents
15-04-2023	Bennets Cleaning	Quote – carpet cleaning
15-04-2023	Drymaster Carpet Cleaning	Quote – carpet cleaning
15-04-2023	Taiwanese Womens League	Invitation to Mother's Day Celebration
16-04-2023	ADT Security	Quote - security
16-04-2023	Anne Lovett	Wearing of Perfume
17-04-2023	Brisbane City Council	Electrical Repairs
18-04-2023	Warwick Bridge Club	Congress
18-04-2023	Who Who Carpet Cleaning	Quote
19-04-2023	QBA	Council Meeting Info
19-04-2023	QBA	AGM Info

Correspondence Out

29-03-2023	Robyn Chippindall	QBA	2024 Calendar
29-03-2023	Robyn Chippindall	Peter Busch	Problem with Congress Entries

Business arising from Correspondence

Club House Security

Doug Matthew advised the Committee that he was investigating the viability of having a monitored security system for the club house. The Committee agreed that it was worth investigating and should be considered when more details are available.

- Doug Matthew to advise Committee of details

Carpet Cleaning

The Committee agreed that it was time to get the carpet in the club house cleaned. Jenny Andrews moved that "Bennetts Cleaning should be engaged to clean the carpet on a Saturday mid May". Seconded Sue Holburt and carried.

- Doug Matthew to co-ordinate cleaning of the carpet

Wearing Perfume

The Committee agreed that the wearing of strong perfume / aftershave should be discouraged and that members should be reminded of its effect on those members who are suffer from allergies.

- Michele Thorne to write a notice for Directors

Reports

Treasurer's Report

The Profit and Loss shows a profit of \$6411.65 for March and a ytd profit of \$28293.98. Again nothing of significance to report other than all the gutters were cleaned and the Gutter Guard replaced.

\$10,000 was transferred from our cheque account thus increasing one of our term deposits to over \$200,000. The term of this term deposit is now 7 months rather than 6 months as it was offering an increased interest percentage. For the 7 months the \$200,905.75 will return \$4652.75.

Jenny Andrews moved that the Treasurer's report be accepted. Seconded by Michele Thorne and carried.

Teacher's Report

The lessons finished on March 25th. Pam Pratt, Pam Wood and Michele Thorne are now running Saturday supervised play. Sadly, not many from the lessons (3) are attending these sessions but other past students are. The next lessons start on July 15th.

Sue Holburt moved that the Teacher's report be accepted. Seconded by Chris Pohle and carried.

Convenor's Report

No report

Social Committee Report

Richard Tarnawski advised that 12 people had registered to go to Toogoolawah on Saturday 22nd April 2023.

Richard Tarnawski moved that the Social Club's report be accepted. Seconded by Sue Holburt and carried.

General Business

New Memberships

Robyn Chippindall advised that 2 applications for membership had been received since the previous meeting. The Committee would like to welcome Caroline Duncan and Jayne Tattam as the club's newest members.

CompScore3 Backups

Thanks to Sue Holburt for organising CompScore and Deal File folders to be backed up to the Cloud. The Bridgemate Controller software will also be duplicated onto the second computer.

Vouchers

Sue Holburt proposed that, in order to reduce the amount of cash that had to be counted and banked each week, voucher books be reduced from 11 to 10 vouchers and that the extra \$1 paid to play in red point events be abolished. The Treasurer advised that there were several hundred voucher books already printed so she felt that these books should be used before any such change was made. She also voiced her opposition to such a change as 11 for 10 was an encouragement to members to buy voucher books and the \$1 was to cover the ABF charge to the club for NWP. The Committee agreed to discuss the proposal at the June meeting.

Air-conditioning

Doug Matthew advised that the air-conditioning unit is over 40 years old and although it is still working well, he felt that it would be prudent to do the preliminary work for replacing the unit now. A new air-conditioning unit suitable for the club house will cost between \$45K and \$60K. There are some grants available to clubs which would be suitable for this amount including the Gambling Fund which closes at the end of February each year.

- Richard Tarnawski to investigate the viability of employing a professional to write the grant application.

The next meeting will be at 1:30pm on 17th May 2023.

The meeting concluded at 4:10pm.

President

Secretary.....